

Please use the official letterhead of your university.

(Date)

Prof. Tadashi Isa
Dean
Faculty / Graduate School of Medicine
Kyoto University
Yoshida-Konoe-cho, Sakyo-ku
Kyoto 606-8501
Japan

Request for Acceptance

Dear Prof. Isa

Please include at least following information in the text.

- *Name of the student*
- *His/her current academic year at school*
- *His/her expected month/year to obtain a degree at your school*
- *Expected duration of his/her stay at Kyoto University*

Please also clearly state that;

- *He/she is applying for the "Short Term International Student"*
- *He/she is in good academic standing*

(Signature)

(Name of the Authority)

(Title)

*Put the
official seal
of your
university*